



AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)



ADDING VALUE TO ENGINEERING

An Autonomous Institute Affiliated to Savitribai Phule Pune University
Approved by AICTE, New Delhi and Recognised by Govt. of Maharashtra
Accredited by NAAC with "A+" Grade | NBA - 5 UG Programmes

SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

DR. PRADEEP B. MANE
Principal

Ref. No.: AISSMS/IOIT/2024-25/2669

Date: 24/01/2025

OFFICE ORDER (Revised)

Subject: Appointment of Grievance Redressal Committee (GRC)

- Ref: 1. AICTE letter F.No.1-103/AICTE/PGRC/Regulations/2021, dated 07.04.2021.
2. The Gazette of India dated 25.03.2021.
3. This Office Order No.AISSMS/IOIT/2021-22/1352, dated 11.11.2021.

As per the requirements of All India Council for Technical Education (AICTE), New Delhi, regarding formation of Grievance Redressal Committee (GRC) at our Institute. The following Grievance Redressal Committee (GRC) is constituted.

Sr. No.	Name of the staff member	Designation	Duties to be performed
1.	Dr.Pradeep Bajrang Mane (Principal of the Institution)	Principal, AISSMS IOIT Pune.	Chairman
2.	Dr.Manoj Shrikrishna Nagmode (One Senior Professor of the affiliating University)	Professor and Head of Department, Electronics & Telecommunication Engineering, Government College of Engineering, Avasari Khurd, Tal.Ambegaon, Pune- 412405.	Member
3.	Dr.Raju Nivarti Gacche Ex- Officio (State DTE Nominee)	Professor in Department of Biotechnology, Savitribai Phule Pune University, Ganeshkhind, Pune-411007.	Member
4.	Dr.Mohini Pramod Sardey (Senior Faculty)	Associate Professor in Electronics & Telecommunication Engineering, AISSMS IOIT Pune.	Member

The Grievance Redressal Committee (GRC) will monitor and endeavor to resolve issues / grievances relating to faculty/staff members including service matter at the Institution level. The complaint if any will be forwarded to the said Committee by the Principal. The said Committee will look into the complaint and call the concerned Complainant personally for hearing the grievance.

The Grievance Redressal Committee (GRC) shall send its report with recommendation, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.

If any faculty/staff bypasses and addresses his/her grievances to any higher authority/committee disciplinary action against him/her will be initiated.

Dr. P.B. Mane
Principal



- Copy to: 1) All HOD and concern staff member for information and circulation.
2) The Hon. Secretary, AISSM Society, Pune 05 for your kind information please.
3) All Notice Board for display.