



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING





## Internal Quality Assurance Cell Minutes of IQAC Meeting No. 1 (2023-24)

Date of Meeting	Time	Venue
31/08/2023	11 am	Conference Room

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Dr. P. B. Mane	Chairman
2.	Shri S. P. Shinde	IQAC Member (Management Representative)
3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)
4.	Shri P. R. Brahme	IQAC Member (Management & Industry Representative)
5.	Shri N. A. Khanse	IQAC Member (Management & Industry Representative)
6.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)
7.	Mr. Sachin Shelar	IQAC Co-coordinator
8.	Dr. Amita Shinde	IQAC Member (Faculty Representative)
9.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)
10.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)
11.	Dr. Suresh Limkar	IQAC Member (Faculty Representative)
12.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)
13.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)
14.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)
15.	Dr. Pritam Saha	IQAC Member (Faculty Representative)
16.	Mr. A. J. Mate	IQAC Member (Admin. Representative)
17.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)
18.	Dr. Vinayak Bairagi	Dean Academics (Invited member)
19.	Dr. R. B. Dhumale	Dean R&D (Invited member)
20.	Dr. Yogesh Patil	Dean IPC (Invited member)
21.	Mr. Devendra Itole	Central coordinator IIEDC (Invited member)

  
Dr. Mousami Vanjale  
(Dean Quality Assurance)

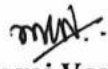
  
Dr. P. B. Mane  
(Principal)




### Internal Quality Assurance Cell

Following points of agenda were discussed in detail and following resolutions were passed.

<b>Subject No. 1:</b>	Review of minutes and action taken report of meeting no. 4 of A. Y. 2022-23 conducted on 12/05/2023.
<b>Resolution:</b>	Review of minutes and action taken report of meeting no. 4 of 2022-23 was taken.
<b>Subject No. 2:</b>	Discussion on strengthening ties with leading Tier 1 industries in and around Pune.
<b>Resolution:</b>	<p>Dean Quality Assurance informed that</p> <ul style="list-style-type: none"><li>As per the redefined Vision and Mission of the institute, it was decided to have interaction and MoUs with leading Tier 1 industries in and around Pune. The same was mentioned by NAAC peer team in PTR of cycle 2.</li><li>TPO briefed about placement about core and IT statistics.</li><li>Discussion on training done by faculty members and their outcomes like internships, projects were briefed by HoDs.</li></ul> <p>It was resolved to</p> <ul style="list-style-type: none"><li>Prepare action plan for HR meet scheduled in last week of January 2024. T&amp;P Officer to prepare the same.</li><li>Prepare list of tier 1 industries (Core and IT list separate) through contacts of central TPO and iConnect.</li><li>Have regular interaction with the industries not just for placements.</li><li>Do mutually beneficial activities with the industry.</li><li>Not to sign MoU with training institute.</li></ul>
<b>Subject No. 3:</b>	Review of activities conducted as per strategic plan.
<b>Resolution:</b>	<p>Dean Quality Assurance informed that</p> <ul style="list-style-type: none"><li>IQAC had prepared the strategic plan and activities are being conducted as per this plan.</li><li>IQAC collected the details of the activities conducted as per strategic plan from HoDs, Deans and relevant central committee coordinators.</li><li>Dean R &amp; D explained the challenges in getting the grants as many grants are given to government organisation and premium institutes.</li></ul>


  
Dr. Mousami Vanjale  
(Dean Quality Assurance)


  
Dr. P. B. Mane  
(Principal)



### Internal Quality Assurance Cell

	<ul style="list-style-type: none"><li>▪ HoD Comp and IT informed the challenge in getting consultancy from IT companies due to secrecy.</li><li>▪ Dean IPC briefed about the efforts for strengthening foreign collaborations. He also briefed about the challenges. Like Visa policy of UK, financial problems. Dhamankar sir</li><li>▪ Central coordinator of IIEDC briefed activities done for strengthening innovations and entrepreneurship.</li></ul> <p>It was resolved that</p> <ul style="list-style-type: none"><li>• Dean Academics to identify the experts to conduct workshop on NEP and plan the same for next semester.</li><li>• Dean International Partnership Cell (IPC) to look for tie up only with international universities who are willing to do all types of activities like, research, active collaborations, faculty and student exchange and are not just looking for students for their courses.<ul style="list-style-type: none"><li>• Dean IPC to explore the countries like USA, Canada, Australia, New Zealand who have attractive visa policies and where other tie-ups can be done.</li><li>• Feedback from students to be taken to find out their interest on countries, universities etc. and then IPC can concentrate on that.</li></ul></li><li>• Central coordinator of IIEDC to visit MCCIA, DIC to find out the schemes of the government where grants up to 10 lakhs without collateral are being given and prepare category wise plan of proposed activities.</li></ul>
<b>Subject No. 4:</b>	Any other point with the permission of the chairman.
<b>Resolution:</b>	<ul style="list-style-type: none"><li>➔ Dean Quality Assurance informed about feedback on facilities and action taken, beautification of parking space etc.</li><li>➔ Hon. Joint Secretary, Sri S. P. Shinde sir will have one to one meeting with all the faculty members for discussion based on PBA.</li></ul>

  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)

  
**Dr. P. B. Mane**  
(Principal)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell

### Attendance of IQAC Meeting No. 1/2023-24

Date of Meeting	Time	Venue
31/08/2023 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
1.	Dr. P. B. Mane	Chairman	
2.	Shri S. P. Shinde	IQAC Member (Management Representative)	
3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)	
4.	Shri P. R. Brahme	IQAC Member (Management & Industry Representative)	
5.	Shri N. A. Khanse	IQAC Member (Management & Industry Representative)	
6.	Shri. Santosh Arankalle	IQAC Member (Industry & Parent Representative)	
7.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)	
8.	Mr. Sachin Shelar	IQAC Co-coordinator	
9.	Dr. Amita Shinde	IQAC Member (Faculty Representative)	
10.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)	
11.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)	



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

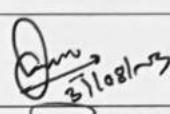
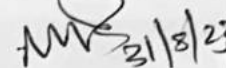
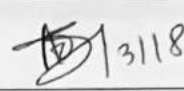

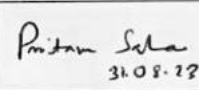

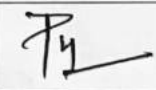


ADDING VALUE TO ENGINEERING


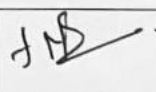
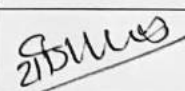
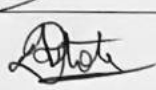
## Internal Quality Assurance Cell

### Attendance of IQAC Meeting No. 1/2023-24

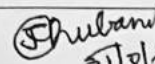
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31/08/2023 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
12.	Dr. Suresh Limkar	IQAC Member (Faculty Representative)	
13.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)	
14.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)	
15.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)	
16.	Dr. Pritam Saha	IQAC Member (Faculty Representative)	
17.	Mr. A. J. Mate	IQAC Member (Admin. Representative)	
18.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)	
19.		IQAC Member (Student Representative)	

#### Invitees for the Meeting

20.	Dr. V. K. Bairagi	Dean Academics	
21.	Dr. R. B. Dhumale	Dean R & D	
22.	Dr. Y. P. Patil	Dean International Partnerships	
23.	Mr. D. A. Itole	Innovations, Internships Entrepreneurship Development Cell In-charge	

24. Mr. Jitendra Khubani Dean T & P

  
31/8/23 ■■■





# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

Action taken report of IQAC meeting No. 1/2023-24 conducted on 31/08/2023

Date: 18<sup>th</sup> Oct. 2023

**Subject No. 2: Review of activities of strengthening ties with leading Tier 1 industries in and around Pune.**

### Resolution:


Mr. Jitendra Khubani – Dean Training & Placement briefed about the preparation of HR meet which is planned on 19<sup>th</sup> January 2024. Departments are in the process of identifying the industries and possibility of MoUs.


It was resolved to

- Invite the Minister of Industries, Government of Maharashtra for the HR meet.
- Invite CEO of few renowned industries, President of Pune Management association for interaction with the delegates.
- Increase the interaction with industries under iConnect.

### Action Taken:

- Shri. Uday Samant Minister of Industries, Maharashtra state, was invited for the meet. But he could not attend due to other commitments.
- Shri. Hanmantrao Gaikwad, Founder, Chairman and Managing Director of BVG India Limited, guests of honour - Mr. Deepa Karandikar, President of MCCIA, Ms. Neha Momin, Associate Vice President of SEED Infotech and Dr. Sanjay Gandhi/Mr. Pradeep Tupke Vice President of Pune Management Association were invited.
- MoUs with 4 industries were signed.
  - Rubiscape Pvt. Ltd., Pune
  - MSEDCL
  - Kimaya Automation, Pune
  - Pixafly technologies, Pune

  
IQAC Coordinator  
(Dr. Mousami Vanjale)

  
Principal  
(Dr. B. Mane)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

### Action taken report of IQAC meeting No. 1/2023-24 conducted on 31/08/2023

**Subject No. 3:** Review of activities conducted as per strategic plan.

#### Resolution:

- Dean Academics to identify the experts to conduct workshop on NEP and plan the same for next semester.
- Dean International Partnership Cell (IPC) to look for tie up only with international universities who are willing to do all types of activities like, research, active collaborations, faculty and student exchange and are not just looking for students for their courses.
  - Dean IPC to explore the countries like USA, Canada, Australia, New Zealand who have attractive visa policies and where other tie-ups can be done.
  - Feedback from students to be taken to find out their interest on countries, universities etc. and then IPC can concentrate on that.
- Central coordinator of IIEDC to visit MCCIA, DIC to find out the schemes of the government where grants up to 10 lakhs without collateral are being given and prepare category wise plan of proposed activities.

**Subject No. 4:** Any other point with the permission of the chairman.  
No other point was discussed.

#### Action Taken:

- Session on NEP 2020 - Indian Knowledge Systems (IKS) was conducted on 1<sup>st</sup> April 2024 by Dr. Pradeep Apte, Dept. of Economics, Fergusson College, Pune
- Interaction with US Universities under Education Exhibition was organised on 31/08/2023 for all students.
- Discussions for designing Proposal for Collaboration with Korean Universities was done on 01/09/2023.
- Expert lecture on "e-learning courses in science and engineering in Germany" was conducted on 01/02/2024
- Applied to DST for seed funding to establish STI Hub for SC Community
- Visited to Visit to DST Prayas Shala
- MOU Signed with Dalit Indian Chamber of Commerce & Industry (DICC), Pune and Entrepreneurship Startup and Innovation Forum (ESIN) Pune

**Action Taken:**  
N. A.

IQAC Coordinator  
(Dr. Mousami Vanjale)

Principal  
(Dr. R. B. Mane)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)



ADDING VALUE TO EDUCATION

## Internal Quality Assurance Cell Minutes of IQAC Meeting No. 2 (2023-24)

Date of Meeting	Time	Venue
19/10/2023	11:00 am	Conference Room

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Dr. P. B. Mane	Chairman
2.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)
3.	Mr. Sachin Shelar	IQAC Co-coordinator
4.	Dr. Amita Shinde	IQAC Member (Faculty Representative)
5.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)
6.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)
7.	Dr. Suresh Limkar	IQAC Member (Faculty Representative)
8.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)
9.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)
10.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)
11.	Dr. Pritam Saha	IQAC Member (Faculty Representative)
12.	Mr. A. J. Mate	IQAC Member (Admin. Representative)
13.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)
14.	Mr. Jitendra Khubani	Dean Training & Placement (Invited Member)

Following points of agenda were discussed in detail and following resolutions were passed.

<b>Subject No. 1:</b>	Review of minutes and action taken report of meeting no. 1 of A. Y. 2023-24 conducted on 31/08/2023.
<b>Resolution:</b>	Review of minutes and action taken report of meeting no. 1 of 2023-24 conducted on 31/08/2023 was taken.
<b>Subject No. 2:</b>	Review of activities of strengthening ties with leading Tier 1 industries in and around Pune.
<b>Resolution:</b>	Mr. Jitendra Khubani – Dean Training & Placement briefed about the preparation of HR meet which is planned on 19 <sup>th</sup> January 2024. Departments are in the process of identifying the industries and possibility of MoUs.

*MVJ*  
Dean Quality Assurance  
(Dr. Mousami Vanjale)

*dp*  
Principal  
(Dr. P. B. Mane)






# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)


ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell

	<p>It was resolved to</p> <ul style="list-style-type: none"><li>• Invite the Minister of Industries, Government of Maharashtra for the HR meet.</li><li>• Invite CEO of few renowned industries, President of Pune Management association for interaction with the delegates.</li><li>• Increase the interaction with industries under iConnect.</li></ul>
<p><b>Subject No. 3:</b></p> <p><b>Resolution:</b></p>	<p>Review of activities conducted for Silver Jubilee Celebrations</p> <p>Dean Quality Assurance briefed about the following activities</p> <ul style="list-style-type: none"><li>▪ Publishing of video of Institute's progress in 25 years</li><li>▪ Coffee and conversation with alumni -<ul style="list-style-type: none"><li>○ Electrical Dept.- Karan Mahajan (23<sup>rd</sup> August 2023) &amp; Alok Kumar (12<sup>th</sup> Sept.2023)</li><li>○ Instrumentation Dept. Mr. Harsh Bhosale (12<sup>th</sup> September 2023)</li><li>○ Computer Dept. – Shreyash Pawar (9<sup>th</sup> October 2023)</li><li>○ IT Dept. - Mayur Dokras (9<sup>th</sup> August 2023) &amp; Muskan shaikh(18<sup>th</sup> August 2023)</li></ul></li><li>▪ Industry Talks –<ul style="list-style-type: none"><li>○ Electrical Dept. 20/08/2023 by Mr. Sunay Shah</li><li>○ Instrumentation Dept. - 04/10/2023 by Mr. Abhijit Hingmire</li><li>○ Computer Dept. - 04/08/2023 -19/08/2023 by Omkar Gurav</li><li>○ IT Dept. - 14/09/2023 by Shahbaz Khan</li><li>○ AI &amp; DS Dept. – 14/09/2023 by Mr. Sameer Shete</li></ul></li><li>▪ Gifts for guests – Water bottle with college logo.</li></ul> <p>It was resolved</p> <ul style="list-style-type: none"><li>• To arrange Training programs for non-teaching and admin staff in March 2024 – Mr. Ajay Mate to coordinate.</li><li>• To conduct Marathon in the January 2024 – Dr. Deepali Morey to coordinate.</li><li>• To arrange the remaining activities as per the plan.</li></ul>
<p><b>Subject No. 4:</b></p> <p><b>Resolution:</b></p>	<p>Any other point with the permission of the chairman.</p> <p>No other points were discussed.</p>

  
Dean Quality Assurance  
(Dr. Mousami Vanjale)

  
Principal  
(Dr. R. B. Mane)



# AISSMS

## INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



### Internal Quality Assurance Cell Attendance of IQAC Meeting No. 2/2023-24

Date of Meeting	Time	Venue
19/10/2023 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
1.	Dr. P. B. Mane	Chairman	
2.	Shri S. P. Shinde	IQAC Member (Management Representative)	—
3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)	—
4.	Shri P. R. Brahme	IQAC Member (Management & Industry Representative)	—
5.	Shri N. A. Khanse	IQAC Member (Management & Industry Representative)	—
6.	Shri. Santosh Arankalle	IQAC Member (Industry & Parent Representative)	—
7.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)	
8.	Mr. Sachin Shelar	IQAC Co-coordinator	
9.	Dr. Amita Shinde	IQAC Member (Faculty Representative)	
10.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)	
11.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)	



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell Attendance of IQAC Meeting No. 2/2023-24

Date of Meeting	Time	Venue
19/10/2023 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
12.	Dr. Suresh Limkar	IQAC Member (Faculty Representative)	
13.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)	
14.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)	
15.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)	
16.	Dr. Pritam Saha	IQAC Member (Faculty Representative)	Pritam Saha
17.	Mr. A. J. Mate	IQAC Member (Admin. Representative)	
18.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)	
19.	Ms. Sanskruti Magdum	IQAC Member (Student Representative)	—

■ ■ ■



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

Action taken report of IQAC meeting No. 2/2023-24 conducted on 19/10/2023

Date: 31<sup>st</sup> Jan. 2024

**Subject No. 2: Review of activities of strengthening ties with leading Tier 1 industries in and around Pune.**

### Resolution:


Mr. Jitendra Khubani – Dean Training & Placement briefed about the preparation of HR meet which is planned on 19<sup>th</sup> January 2024. Departments are in the process of identifying the industries and possibility of MoUs.


It was resolved to

- Invite the Minister of Industries, Government of Maharashtra for the HR meet.
- Invite CEO of few renowned industries, President of Pune Management association for interaction with the delegates.
- Increase the interaction with industries under iConnect.

### Action Taken:

- Shri. Uday Samant Minister of Industries, Maharashtra state, was invited for the meet. But he could not attend due to other commitments.
- Shri. Hanmantrao Gaikwad, Founder, Chairman and Managing Director of BVG India Limited, guests of honour - Mr. Deepa Karandikar, President of MCCIA, Ms. Neha Momin, Associate Vice President of SEED Infotech and Dr. Sanjay Gandhi/Mr. Pradeep Tupke Vice President of Pune Management Association were invited.
- MoUs with 4 industries were signed.
  - Rubiscape Pvt. Ltd., Pune
  - MSEDCL
  - Kimaya Automation, Pune
  - Pixaflop technologies, Pune

  
IQAC Coordinator  
(Dr. Mousami Vanjale)

  
Principal  
(Dr. R. B. Mane)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

### Action taken report of IQAC meeting No. 2/2023-24 conducted on 19/10/2023

**Subject No. 3:** Review of activities conducted for Silver Jubilee Celebrations.

**Resolution:**

Dean Quality Assurance briefed about the conduction of activities as per silver jubilee activity calendar.

It was resolved

- To arrange Training programs for non-teaching and admin staff in March 2024 – Mr. Ajay Mate, Admin officer to coordinate.
- To conduct Marathon in the January 2024 – Dr. Deepali Morey to coordinate.
- To arrange the remaining activities as per the plan.

**Action Taken:**

- Session on stress management by Bramhakumaris to be organised for non-teaching and admin staff. Mr. Ajay Mate, Admin officer will coordinate the same.
- Session on MS Office or similar computer proficiency will be conducted by Mr. Chetan Aher, Assistant Prof. in Computer Engg.
- Marathon, Legacy Run, was organised by on 14<sup>th</sup> January 2024.
- National Level Techathon 2024 is organised on 17 & 18 February.
- Librarian in communication with Mr. Milid Joshi of Maharashtra Sahitya Parishad.
- Corporate cricket league is scheduled in month of April to May 2024. Trophy was unveiled during iConnect HR meet and brochures were circulated to industries.

**Subject No. 4:** Any other point with the permission of the chairman.

No other point was discussed.

**Action Taken:**

N. A.

IQAC Coordinator  
(Dr. Mousami Vanjale)

Principal  
(Dr. N. B. Mane)





**Internal Quality Assurance Cell**  
**Minutes of IQAC Meeting No. 3 (2023-24)**


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3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)
4.	Shri P. R. Brahme	IQAC Member (Management & Industry Representative)
5.	Shri. Santosh Arankalle	IQAC Member (Parent Representative)
6.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)
7.	Mr. Sachin Shelar	IQAC Co-coordinator
8.	Mr. H. P. Chaudhari	IQAC Member (Faculty Representative) for Dr. Amita Shinde
9.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)
10.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)
11.	Dr. Suresh Limkar	IQAC Member (Faculty Representative)
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15.	Mr. A. J. Mate	IQAC Member (Admin. Representative)
16.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)
17.	Dr. Vandana Kale	Asst. Professor (Invited member-central coord.-Study Circle)

Following points of agenda were discussed in detail and following resolutions were passed.

<b>Subject No. 1:</b>	Review of minutes and action taken report of meeting no. 2 of A. Y. 2023-24 conducted on 19/10/2023.
<b>Resolution:</b>	Review of minutes and action taken report of meeting no. 2 of 2023-24 conducted on 19/10/2023 was taken.

  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)


  
**Dr. P. B. Mane**  
(Principal)






### Internal Quality Assurance Cell

<b>Subject No. 2:</b>	Discussion on MoUs with national institutions/universities specifically for student and faculty exchange
<b>Resolution:</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"><li>• Dean Quality Assurance informed about the probable areas of collaboration as academic, research, and accreditation. Initiatives like interacting with C. V. Raman Global University Odisha for student exchange, but not yet materialised.</li><li>• Dr. P. B. Mane, Principal, informed that the institute would provide free of cost accomodation and food arrangements to the students and faculty members of the university/institute under exchange program.</li><li>• Shri. Dhamankar, IQAC member (Industry representative) suggested interacting with VIT, Vellore &amp; Manipal University. He will help in connecting with these Universities.</li><li>• Dean Quality Assurance informed about<ul style="list-style-type: none"><li>○ the 'Parisparsh' scheme of DTE for helping institutes in and around Pune regarding accreditation by NBA. IOIT will be mentoring 09 colleges regarding NBA processes, documentation, preparation of SAR and NBA team visit. All these activities can be mapped under faculty exchange.</li><li>○ Research – MoU to be done for ESCI conference Partnership.</li><li>○ Joint Paper presentation/Publication can be done under faculty exchange.</li></ul></li></ul> <p><b>Resolution:</b></p> <p><b>It was resolved to</b></p> <ul style="list-style-type: none"><li>• Identify Universities / Institutes (other than SPPU) for probable exchange and have a meaningful MoU with at least one University / Institute by each department. Also, identify the program (of 1 week duration) that we can offer using the centre of excellence. To start with try interaction with nearby institutes – specifically try for rural institutes in Maharashtra.</li><li>• Inform students that they will get credits for exchange under cocurricular activity.</li><li>• Take follow-up of the progress in the next IQAC meeting.</li><li>• Share draft of letter to be sent to Universities / Institutes. Dean Quality Assurance to do the needful.</li></ul>
<b>Subject No. 3:</b>	Discussion on increasing effectiveness of activities for guidance on competitive examinations.


  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)


  
**Dr. P. B. Mane**  
(Principal)



### Internal Quality Assurance Cell

<b>Resolution:</b>	<div><b>Discussion:</b><ul style="list-style-type: none"><li>• Dr. Vandana Kale, central coordinator of Study Circle, briefed about the following activities for guidance on competitive examinations.<ul style="list-style-type: none"><li>- Introduction of Study Circle at the FY level so that students will get awareness about the same.</li><li>- Three groups are formed based on the interests of students.</li><li>- Feedback on expected activities is taken from students.</li><li>- MoUs with Unique Academy for UPSC/MPSC, Canam Overseas Education Consultancy, and ETS India for GRE/TOEFL are in process.</li></ul></li><li>• Dr P. B. Mane briefed about GATE questions and assignments being discussed with students during the lectures of the courses which have relevant GATE contents in the curriculum.</li></ul></div> <div><b>Resolution:</b> <b>It was resolved to</b><ul style="list-style-type: none"><li>• Concentrate only on students who are interested in higher studies/competitive exams.</li><li>• Give monthly targeted activities/tasks to these students and monitor the outcomes. Dr. Vandana Kale will prepare the action plan and formats for the same.</li><li>• Conduct six monthly mock exams for GATE/CAT through institutes with whom MoU is signed and progress to be monitored.</li><li>• Maintain record of course, class and teacher teaching the course having GATE contents. Dr. Vandana Kale will prepare the necessary format for the same and share it with all departments. HoDs will submit the information to Study Circle coordinator in the given format.</li><li>• Verify the delivery of GATE contents in the class by checking relevant notes/questions/assignments maintained in course file during internal academic audit with reference to list of courses with GATE contents submitted to Study Circle.</li><li>• Do not allow training institutes other than under MoU to arrange programs.</li></ul></div>
<b>Subject No. 4:</b>	Any other point with the permission of the chairman.
<b>Resolution:</b>	


  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)


  
**Dr. R. B. Mane**  
(Principal)



### Internal Quality Assurance Cell

	<ul style="list-style-type: none"><li>• Shri. Dhamankar, IQAC member (Industry representative), suggested arranging "Cracking the Interview" session by Ms. Moushmi Achari.</li><li>• Shri. Arankalle, IQAC member (Parent representative), suggested promoting more internships to students during summer and winter vacation to get hands-on experience.</li><li>• It was resolved to<ul style="list-style-type: none"><li>○ arrange "Cracking the Interview" session by Ms. Moushmi Achari. Training coordinator and TPO will coordinate this activity.</li><li>○ present their department performance by all heads of departments and TPO in the next IQAC Meeting.</li></ul></li></ul>
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Dr. Mousami Vanjale  
(Dean Quality Assurance)

  
Dr. P. B. Mane  
(Principal)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

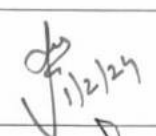

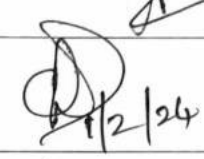





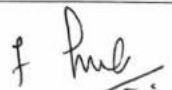

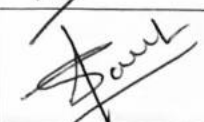
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## Internal Quality Assurance Cell

### Attendance of IQAC Meeting No. 3/2023-24

Date of Meeting	Time	Venue
01/02/2024 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
1.	Dr. P. B. Mane	Chairman	
2.	Shri S. P. Shinde	IQAC Member (Management Representative)	
3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)	
4.	Shri P. R. Brahme	IQAC Member (Management & Industry Representative)	
5.	Shri N. A. Khanse	IQAC Member (Management & Industry Representative)	
6.	Shri. Santosh Arankalle	IQAC Member (Industry & Parent Representative)	
7.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)	
8.	Mr. Sachin Shelar	IQAC Co-coordinator	
9.	Dr. Amita Shinde	IQAC Member (Faculty Representative)	
10.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)	
11.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)	



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)





ADDING VALUE TO ENGINEERING

## Internal Quality Assurance Cell

### Attendance of IQAC Meeting No. 3/2023-24

Date of Meeting	Time	Venue
01/02/2024 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
12.	Dr. Suresh Limkar	IQAC Member (Faculty Representative)	
13.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)	—
14.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)	
15.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)	
16.	Dr. Pritam Saha	IQAC Member (Faculty Representative)	Pritam Saha
17.	Mr. A. J. Mate	IQAC Member (Admin. Representative)	
18.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)	
19.	Ms. Sanskruti Magdum	IQAC Member (Student Representative)	—
Invitees for the Meeting			
20.	Dr. Vandana Kale	Assistant Professor (Central coordinator - Study Circle)	

■ ■ ■



**Internal Quality Assurance Cell (IQAC)**

**Action taken report of IQAC meeting No. 3/2023-24 conducted on 01/02/2024**

Date: 30<sup>th</sup> April 2024

<b>Subject No. 2: Discussion on MoUs with national institutions/universities specifically for student and faculty exchange.</b>	
<p><b>Resolution:</b> <b>It was resolved to</b></p> <ul style="list-style-type: none"><li>Identify Universities / Institutes (other than SPPU) for probable exchange and have a meaningful MoU with at least one University / Institute by each department. Also, identify the program (of 1 week duration) that we can offer using the centre of excellence. To start with try interaction with nearby institutes – specifically try for rural institutes in Maharashtra.</li><li>Inform students that they will get credits for exchange under cocurricular activity.</li><li>Take follow-up of the progress in the next IQAC meeting.</li><li>Share draft of letter to be sent to Universities / Institutes. Dean Quality Assurance to do the needful.</li></ul>	<p><b>Action Taken:</b></p> <ul style="list-style-type: none"><li>All departments have identified the institutes.</li><li>Discussion on identified institutes will be done in IQAC meeting no. 4.</li><li>Dean Quality Assurance has shared the draft of letter to be sent to Universities / Institutes to all the HoDs.</li></ul>
<ul style="list-style-type: none"><li>Concentrate only on students who are interested in higher studies/competitive exams.</li><li>Give monthly targeted activities/tasks to these students and monitor the outcomes. Dr. Vandana Kale will prepare the action plan and formats for the same.</li></ul>	<p><b>Action Taken:</b></p>

**IQAC Coordinator**  
**(Dr. Mousami Vanjale)**

**Principal**  
**(Dr. N. B. Mane)**





**Internal Quality Assurance Cell (IQAC)**

**Action taken report of IQAC meeting No. 3/2023-24 conducted on 01/02/2024**

<ul style="list-style-type: none"><li>• Conduct six monthly mock exams for GATE/CAT through institutes with whom MoU is signed and progress to be monitored.</li><li>• Maintain record of course, class and teacher teaching the course having GATE contents. Dr. Vandana Kale will prepare the necessary format for the same and share it with all departments. HoDs will submit the information to Study Circle coordinator in the given format.</li><li>• Verify the delivery of GATE contents in the class by checking relevant notes/questions/assignments maintained in course file during internal academic audit with reference to list of courses with GATE contents submitted to Study Circle.</li><li>• Do not allow training institutes other than under MoU to arrange programs.</li></ul>	<ul style="list-style-type: none"><li>• Action plan and formats for monthly targeted activities/tasks is prepared by Dr. Vandana Kale</li><li>• Necessary format for maintaining record of course, class and teacher teaching the course having GATE contents is prepared by Dr. Vandana Kale</li><li>• It is decided to verify GATE contents coverage by course file accessor during internal academic audit and NBA Coordinator should submit the report along with sample document.</li></ul>
<p><b>Subject No. 4:</b> Any other point with the permission of the chairman.</p> <ul style="list-style-type: none"><li>• It was resolved to<ul style="list-style-type: none"><li>○ arrange “Cracking the Interview” session by Ms. Moushmi Achari. Training coordinator and TPO will coordinate this activity.</li><li>○ present the department performance by all heads of departments and TPO in the next IQAC Meeting</li></ul></li></ul>	<p><b>Action Taken:</b></p> <ul style="list-style-type: none"><li>• Discussion was done but couldn't be implemented due to financial terms.</li><li>• HoDs and TPO will present the department performance in IQAC meeting no. 4. Templates for the same are shared by Dean Quality Assurance.</li></ul>

IQAC Coordinator  
**(Dr. Mousami Vanjale)**

Principal  
**(Dr. B. Mane)**



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

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## Internal Quality Assurance Cell Minutes of IQAC Meeting No. 4 (2023-24)


Date of Meeting	Time	Venue
02/04/2024	11:00 am	Conference Room

The following committee members were present for the meeting –

Sr. No.	Name	Designation
1.	Dr. P. B. Mane	Chairman
2.	Shri S. P. Shinde	IQAC Member (Management Representative)
3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)
4.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)
5.	Mr. Sachin Shelar	IQAC Co-coordinator
6.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)
7.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)
8.	Dr. Riyaz Jamadar	IQAC Member (Faculty Representative)
9.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)
10.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)
11.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)
12.	Dr. Pritam Saha	IQAC Member (Faculty Representative)
13.	Mr. A. J. Mate	IQAC Member (Admin. Representative)
14.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)
15.	Dr. V. K. Bairagi	Dean Academics
16.	Dr. R. B. Dhumale	Dean R & D
17.	Dr. Vandana Kale	Assistant Professor (Central coordinator - Study Circle)
18.	Dr. Y. P. Patil	Dean IPC
19.	Mr. D. A. Itole	IIEDC central coordinator
20.	Mr. Jitendra Khubani	Training and Placement Officer
21.	Mr. Venkat Ghodke	iConnect – Central coordinator
22.	Mr. Prashant Mahajan	Training coordinator

Following points of agenda were discussed in detail and following resolutions were passed.


  
Dr. Mousami Vanjale  
(Dean Quality Assurance)


  
Dr. R. B. Mane  
(Principal)



## Internal Quality Assurance Cell

<b>Subject No. 1:</b>	Review of minutes and action taken report of meeting no. 3 of A. Y. 2023-24 conducted on 01/02/2024.
<b>Resolution:</b>	Review of minutes and action taken report of meeting no. 3 of 2023-24 conducted on 01/02/2024 was taken.
<b>Subject No. 2:</b>	<p>Review of actions taken for MoUs with national institutions/universities specifically for student and faculty exchange</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"><li>▪ Dean Quality Assurance informed about the work done by the departments for the collaboration with outside institute.</li><li>▪ All heads briefed about the institutes identified and status.</li><li>▪ Shri. Dhamankar sir suggested for SGSS Nanded instead of Amrut Vahini COE, Sangamner, as it doesn't have instrumentation department.</li><li>▪ MoU with single institute can be done in which Multiple departments can contribute.</li></ul> <p><b>Resolution:</b> <b>It was resolved to</b></p> <ul style="list-style-type: none"><li>▪ MoUs to be signed with the identified institutes/universities by next IQAC meeting (i.e. Meeting No.1 of A.Y. 2024-25)</li></ul>
<b>Subject No. 3:</b>	<p>Review of actions taken for increasing effectiveness of activities for guidance on competitive examinations by Dr. Vandana Kale</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"><li>▪ Dr. Vandana Kale, central coordinator of Study Circle, briefed about the activities planned for A.Y. 2024-25.</li><li>▪ Total 5 activities will be conducted.<ul style="list-style-type: none"><li>• 1 session in each semester for FY students on GATE and UPSC/MPSC</li><li>• 2 sessions in each semester below for interested students from FY to BE on Overseas Education, UPSC/MPSC and competitive exams</li><li>• 1 mock test on GATE and 1 mock test for overseas education per semester.</li><li>• To verify GATE contents coverage by course file accessor during internal academic audit</li></ul></li></ul>

  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)

  
**Dr. P. B. Mane**  
(Principal)



### Internal Quality Assurance Cell

	<ul style="list-style-type: none"><li>and NBA Coordinator has to submit the report along with sample document. She informed that NPTEL has started portal for preparation of competitive examination.</li></ul> <p><b>Resolution:</b> It was resolved to</p> <ul style="list-style-type: none"><li>Conduct activities as per the plan and take review of the same in next IQAC meeting (i.e. Meeting No.1 of A.Y. 2024-25).</li><li>To verify GATE contents coverage by course file accessor during internal academic audit.</li></ul>
<b>Subject No. 4:</b>	<p>Review of activities and achievements of the departments in A.Y. 2023-24 by respective HoD</p> <p><b>Discussion:</b></p> <ul style="list-style-type: none"><li>All heads of the department presented the achievements/awards, activities conducted under iConnect, Professional bodies, placement statistics and actions planned for A.Y. 2024-25.</li></ul> <p><b>Resolution:</b> It was resolved to</p> <ul style="list-style-type: none"><li>Add following points in the department presentation from A.Y. 2024-25.<ul style="list-style-type: none"><li>club information with outcomes</li><li>Classification of paper – Scopus, Web of science, Total paper count of department.</li><li>Placement initiatives at department level.</li><li>NSS activities.</li><li>For first year/Engineering Sciences –<ul style="list-style-type: none"><li>Details of induction program along with its outcomes.</li><li>add academic results instead of placement.</li><li>Identify scholarships available for first year students (government, private) and inform students.</li></ul></li></ul></li><li>conduct yoga sessions during sports period for FY students by collaborating with Yoga institutes such lyengar institutes.</li><li>Identify the villages around Pune for Unnat Bharat scheme by Head Engg. Sciences and Central coordinators of NSS and SDO. Coordinate implementation of government schemes in the villages.</li><li>Set the target for actions planned in A.Y. 2024-25 by reviewing the PBA activity Summary. Ensure that the teachers are contributing</li></ul>


*Dr. Mousami Vanjale*  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)


*Dr. R. B. Mane*  
**Dr. R. B. Mane**  
(Principal)



### Internal Quality Assurance Cell

	<p>in most of the parameters/criteria in PBA form. One to one assessment of the PBA should be done by HoDs.</p> <ul style="list-style-type: none"><li>▪ Prepare bank of project statements in AI domain. AI &amp; DS department should do the needful.</li><li>▪ Motivate students to participate in international competitions (like Google code). IT and Computer departments should do the needful.</li><li>▪ Identify various competitions for students and inform to concerned department(s). Librarian should do the needful.</li><li>▪ depute faculty members to visit industries once a week. Timetable should be prepared accordingly.</li></ul>
<b>Subject No. 5:</b>	<p>Review of career guidance activities, placements, admission to higher studies and startups in A.Y. 2023-24 by TPO Mr. Jitendra Khubani</p> <p><b>Discussion:</b> Dean Training &amp; Placements/TPO presented the activities conducted for training of the students for placements, higher studies and entrepreneurship. Coordinators of iConnect, higher studies/study circle and IIEDC informed about efforts taken for students' progression.</p> <p><b>Resolution:</b> <b>It was resolved to</b></p> <ul style="list-style-type: none"><li>▪ Prepare department wise list of companies and communicate with them for identifying their requirements and planning of necessary activities. TPO in coordination with department T&amp;P coordinators should do the needful.</li><li>▪ TPO should conduct interaction sessions with students of all the classes. 1 session per semester per class from FY to TY to be conducted.</li><li>▪ Identify MSME and arrange visits of instrumentation students and to identify possibilities of projects for automation to help students get sponsored projects, internships and placements and teachers can do consultancy. TPO should do the needful.</li><li>▪ Prepare list of government and private industries offering internships to students. Share the list with students on their class WhatsApp group through GFM. iConnect coordinator should do the needful.</li><li>▪ Arrange sessions/workshop on GST, process to register startup/company and make students aware of the government schemes. IIEDC coordinator should do the needful.</li></ul>

  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)

  
**Dr. P. B. Mane**  
(Principal)



### Internal Quality Assurance Cell

	<ul style="list-style-type: none"><li>▪ Arrange special meeting of Joint Secretary with IIEDC coordinator and department coordinators. IIEDC coordinator should do the needful.</li></ul>
<b>Subject No. 6:</b>	<p>Review of actions taken in A.Y. 2023-24 and planned for in A.Y. 2024-25 as per strategic plan by Dean Academics, Dean R&amp;D, Dean IPC and IIEDC central coordinator</p> <p><b>Discussion:</b></p> <p>Dean IPC, Dean Academics, Dean R &amp; D and IIEDC central coordinator informed about the actions taken in A.Y. 2023-24 and actions planned for A.Y. 2024-25.</p> <p><b>Resolution:</b></p> <p><b>It was resolved to</b></p> <ul style="list-style-type: none"><li>▪ Check possibility of winter/summer certification from foreign universities. Dean IPC should do the needful.</li><li>▪ Present the review of actions taken for A.Y. 2024-25 as per strategic plan by Dean IPC, Dean Academics, Dean R &amp; D and IIEDC central coordinator during IQAC meeting no.2 and IQAC meeting no. 4 of A.Y. 2024-25.</li></ul>
<b>Subject No. 7:</b>	<p>Any other point with the permission of the chairman.</p> <p style="text-align: center;">Nil.</p>

*MV*  
**Dr. Mousami Vanjale**  
(Dean Quality Assurance)

*PBM*  
**Dr. P. B. Mane**  
(Principal)





# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell

### Attendance of IQAC Meeting No. 4/2023-24

Date of Meeting	Time	Venue
02/05/2024 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
1.	Dr. P. B. Mane	Chairman	
2.	Shri S. P. Shinde	IQAC Member (Management Representative)	
3.	Shri. Chandrashekhar Dhamankar	IQAC Member (Industry Representative)	
4.	Shri P. R. Brahme	IQAC Member (Management & Industry Representative)	— AB —
5.	Shri N. A. Khanse	IQAC Member (Management & Industry Representative)	
6.	Shri. Santosh Arankalle	IQAC Member (Industry & Parent Representative)	— AB —
7.	Dr. Mousami Vanjale	IQAC Coordinator (Dean Quality Assurance)	
8.	Mr. Sachin Shelar	IQAC Co-coordinator	
9.	Dr. Amita Shinde	IQAC Member (Faculty Representative)	
10.	Dr. M. A. Thalor	IQAC Member (Faculty Representative)	
11.	Dr. S. N. Zaware	IQAC Member (Faculty Representative)	
12.	Dr. Riyaz Jamadar	IQAC Member (Faculty Representative)	
13.	Dr. M. P. Sardey	IQAC Member (Faculty Representative)	
14.	Dr. A. D. Shiralkar	IQAC Member (Faculty Representative)	
15.	Dr. P. G. Musrif	IQAC Member (Faculty Representative)	
16.	Dr. Pritam Saha	IQAC Member (Faculty Representative)	
17.	Mr. A. J. Mate	IQAC Member (Admin. Representative)	
18.	Mr. Prashant Wakhare	IQAC Member (Alumni Representative)	



### Internal Quality Assurance Cell

### Attendance of IQAC Meeting No. 4/2023-24

Date of Meeting	Time	Venue
02/05/2024 (Thursday)	11:00 am	Conference Room

Sr. No.	Name	Designation	Signature
19.	Ms. Sanskruti Magdum	IQAC Member (Student Representative)	— AB.
<b>Invitees for the Meeting</b>			
20.	Dr. V. K. Bairagi	Dean Academics	
21.	Dr. R. B. Dhumale	Dean R & D	
22.	Dr. Y. P. Patil	Dean IPC	
23.	Mr. Jitendra Khubani	Dean Training and Placement (Officer)	
24.	Mr. D. A. Itole	IIEDC - Central coordinator	
25.	Dr. Vandana Kale	Study Circle - Central coordinator	
26.	Mr. Venkat Ghodke	iConnect - Central coordinator	
27.	Mr. Prashant Mahajan	Training coordinator	
28.			

■ ■ ■



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

Action taken report of IQAC meeting No. 4/2023-24 conducted on 02/05/2024

Date: 19<sup>th</sup> August 2024

**Subject No. 2:** Review of actions taken for MoUs with national institutions/universities specifically for student and faculty exchange.

**Resolution:**

- It was resolved to
  - MoUs to be signed with the identified institutes/universities by the end of next semester (i.e. Sem.1 of A.Y. 2024-25)

**Action Taken:**


- All departments have identified the institutes.
- Draft of MoU has been shared by IQAC
- MoU is signed with Vidyavardhini's College of Engineering and Technology, Vasai & Indira Institute of Aircraft Engg.
- Communication is in progress with Symbiosis Institute of Technology, Pune and other institutes/universities.
- MoUs will be signed by the end of this semester.


**Subject No. 3:** Review of actions taken for increasing effectiveness of activities for guidance on competitive examinations by Dr. Vandana Kale.

- It was resolved to
  - Conduct activities as per the plan and take review of the same in IQAC Meeting No. 2 of A.Y. 2024-25.
  - To verify GATE contents coverage by course file accessor during internal academic audit.

**Action Taken:**

- Activities are being conducted as per plan.
- Verification of GATE contents coverage by course file accessor during internal academic audit was done.

  
IQAC Coordinator  
(Dr. Mousami Vanjale)

  
Principal  
(Dr. P. B. Mane)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

### Action taken report of IQAC meeting No. 4/2023-24 conducted on 02/05/2024

**Subject No. 4:** Review of activities and achievements of the departments in A.Y. 2023-24 by respective HoD


#### Resolution:


##### It was resolved to

- Add following points in the department presentation from A.Y. 2024-25.
  - club information with outcomes
  - Classification of paper – Scopus, Web of science, Total paper count of department.
  - Placement initiatives at department level.
  - NSS activities.
  - For first year/Engineering Sciences –
    - Details of induction program along with its outcomes.
    - add academic results instead of placement.
    - Identify scholarships available for first year students (government, private) and inform students.
- Set the target for actions planned in A.Y. 2024-25 by reviewing the PBA activity Summary. Ensure that the teachers are contributing in most of the parameters/criteria in PBA form. One to one assessment of the PBA should be done by HoDs.
- Conduct yoga sessions during sports period for FY students by collaborating with Yoga institutes such as lyengar institutes.

#### Action Taken:

- All the HoDs are informed to include these points in the department presentation from A.Y. 2024-25.
- One to one assessment of the PBA should be done by HoDs from sem. 1 of 2024-25.
- Physical director has planned inclusion of yoga sessions during sports period for FY students.

  
IQAC Coordinator  
(Dr. Mousami Vanjale)

  
Principal  
(Dr. P. B. Mane)



# AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)

ADDING VALUE TO ENGINEERING



## Internal Quality Assurance Cell (IQAC)

### Action taken report of IQAC meeting No. 4/2023-24 conducted on 02/05/2024

- Motivate students to participate in international competitions (like Google code). IT and Computer departments should do the needful.
- Depute faculty members to visit industries once a week. Timetable should be prepared accordingly.

- Batch counsellors/mentors are informed to guide students to participate in competitions based on their strengths.
- Faculty members have started visiting industries once a week.

**Subject No. 5:** Review of career guidance activities, placements, admission to higher studies and startups in A.Y. 2023-24 by TPO Mr. Jitendra Khubani


#### Resolution:

#### It was resolved to

- TPO should conduct interaction sessions with students of all the classes. 1 session per semester per class from FY to TY to be conducted.
- Prepare list of government and private industries offering internships to students. Share the list with students on their class WhatsApp group through GFM. iConnect coordinator should do the needful.
- Arrange sessions/workshop on GST, process to register startup/company and make students aware of the government schemes. IIEDC coordinator should do the needful.

#### Action Taken:

- TPO conducts 1 interaction session per week with students of SY to TY classes.
- iConnect coordinator Mr. V. N. Ghodke has been informed to do the needful.
- IIEDC had organized
  - Entrepreneurs Meet-2024
  - "Startup Fest 2024" to Exhibit-Connect-Collaborate-Market and Show case product/solution
  - 3-days angel masterclass on Investment and Finance for Incubators in association with Sidbi.

  
IQAC Coordinator  
(Dr. Mousami Vanjale)

  
Principal  
(Dr. P.B. Mane)