



AISSMS INSTITUTE OF INFORMATION TECHNOLOGY (IOIT)



ADDING VALUE TO ENGINEERING
An Autonomous Institute Affiliated to Savitribai Phule Pune University
Approved by AICTE, New Delhi and Recognised by Govt. of Maharashtra
Accredited by NAAC with "A+" Grade | NBA - 5 UG Programmes

Department of Instrumentation Engineering

Academic Calendar for Term I (2023-24)

Sr.No	Event / Activity Details	Name of the staff/event co-ordinator	Proposed dates-
1	ShriChhatrapatiShahuMaharajJayanti Celebration	Mrs.C.D.Rananaware	26/6/23
2	Display of SE, TE, BE Time Table	MR.S.S.Jagtap	06/7/23
3	Display of academic calendar	Mrs.G.S.Khadtare	07/7/23
4	Commencement of Ist Term of Academic Year :2023-24(TE,BE)	HOD	10/7/2023
5	Display Notice for BE project group Finalization	Dr.Badri Mohapatra	10/07/2023
6	Display of Roll list TE, BE on notice board and classroom	GFM	13/7/23
7	Display of TE, BE Batch list	GFM	13/7/23
8	Department meeting	HOD	17/7/2023
9	Display term schedule of seminar	Mr.H.P.Chaudhari	20/7/23
10	News letter	Mrs.C.D.Rananaware	July 23
11	Log book monitoring of each Lab	Lab Incharges& HOD	22/7/23
12	Display notice for BE project presentation -1	Dr.Badri Mohapatra	25/07/2023
13	Kargilvijay Divas celebration	Dr.Badri Mohapatra	26/7/23
14	Enterpreneurship cell	Mrs.S.V.Kulkarni	27/7/23
15	Departmental Staff Meeting	HOD	28/7/2023
16	Display Notice for "INSAT Formation of students Council and submitting the names of president and vice president of council"	Mr.S.S.Jagtap	31/7/23
17	Display Notice of finalization of president and Vice president of INSAT	Mr.S.S.Jagtap	1/8/23
18	Data collection & calculation for Attendance Monitoring-I	GFM	3/8/23
19	Academic Attendance Monitoring -I	GFM	3/8/23
20	Display of Academic attendance Monitoring-I	GFM	3/8/23
21	1 st Defaulter students meeting	GFM	3/8/23
22	Departmental Staff Meeting	HOD	4/8/23
23	College Development Committee &Governing Body Meeting-I	Mr.H.P.Chaudhari	1 st week of Aug.23
24	News letter	C.D.Rananaware	Aug.23
25	Departmental Staff Meeting	HOD	7/8/23
26	Internal complaint committee Meeting		11/8/23
27	Departmental Staff Meeting	HOD	11/8/23

28	Independence Day of India	Dr.Badri Mohapatra	15/8/2023
29	1st INSAT council meeting	Mr.S.S.Jagtap	17/8/23
30	Departmental Staff Meeting	HOD	17/8/23
31	IQAC Meeting-I(All)	HOD	2 nd week of Aug.23
32	Display notice for BE project submission of final title with synopsis and sponcership letters	Dr.B.N.Mohapatra	18/8/23
33	AkshayUrjaDiwas Celebration		20/8/23
34	Data collection & calculation for Attendance Monitoring-II	GFM	22/8/23
35	Academic Attendance Monitoring -II	GFM	22/8/23
36	Display of Academic attendance Monitoring-II	GFM	22/8/23
37	2 nd Defaulter students meeting	GFM	22/8/23
38	Session under ISA	Dr..V.V.Kale	25/8/23
39	Departmental Staff Meeting	HOD	28/8/23
40	Student Council Committee Meeting	Mr.S.S.Jagtap	30/8/23
41	Departmental Staff Meeting	HOD	01/9/23
42	T.E,B.E- CR appointment	GFM	4/09/23
43	T.E/B.E In-Sem Exams	Mrs.S.V.Kulkarni	4-8/9/23
44	Departmental Staff Meeting	HOD	4/9/23
	Commencement of Ist Term of Academic Year :2023-24(SY.BTech)	HOD	4/9/23
45	Teacher's Day	Mr.P.U.Palkar	5/9/23
46	FSAI session	Dr.B.N.Mohapatra	6/9/23
47	News letter	C.D.Rananaware	Sept.23
48	Departmental Staff Meeting	HOD	8/9/23
49	Data collection & calculation for Attendance Monitoring-III	GFM	14/9/23
50	Academic Attendance Monitoring -III	GFM	14/9/23
51	Display of Academic attendance Monitoring-III	GFM	14/9/23
52	2 nd Defaulter students meeting	GFM	14/9/23
53	2 nd INSAT council Meeting	Mr.S.S.Jagtap	15/9/23
54	BE project presentation -1	Dr.Badri Mohapatra	15/9/23
55	Engineers Day& Blood Donation camp(Dept.of Sports&Engineering Science)	Dr.BadriMohapatra	15/9/23
56	Departmental Staff Meeting	HOD	15/9/23
57	Sports Day-Inter Department Sports	Mr.P.U.Palkar	18/9/23
58	Distribution of Library Hour utilization sheet to SE,BE	Mr.P.U.Palkar	20/9/23
59	B.E. Project Seminar	Principal	21/9/23
60	Data collection & calculation for Attendance Monitoring-IV	GFM	21/9/23
61	Academic Attendance Monitoring -IV	GFM	21/9/23
62	Display of Academic attendance Monitoring-IV	GFM	21/9/23
63	4 th Defaulter students meeting	GFM	21/9/23
64	Log book monitoring of each Lab	Lab Incharges& HOD	23/9/23
65	Mid-Sem Student's Feedback	GFM	3 rd week of Sept.23
66	Batch counseling(TE/BE)	Batch counselors	3 rd week of Sept.23

67	Departmental Staff Meeting	HOD	27/9/23
68	Ganpati Mandal Competition under FSAI	Dr.Badri Mohapatra	2—25/9/23
69	Students Association Technical competition	Dr.Badri Mohapatra	25-26/9/23
70	INSAT activity	Mr.S.S.Jagtap	Last week of Sept.23
71	Display notice for BE project presentation -2	Dr.Badri Mohapatra	5/10/2023
72	Departmental Staff Meeting	HOD	6/10/23
73	Announcement for Articles for Magazine from Students & staff	Mrs.C.D.Rananaware	9/10/23
74	Purchase Meeting	Mr.H.P.Chaudhari	12/10/23
75	Data collection & calculation for Attendance Monitoring V	GFM	12/10/23
76	Academic Attendance Monitoring -V	GFM	12/10/23
77	Display of Academic attendance Monitoring-V	GFM	12/10/23
78	5 th Defaulter students meeting	GFM	12/10/23
79	BE project presentation -2	Dr.Badri Mohapatra	12/10/2023
80	Departmental Staff Meeting	HOD	13/10/23
81	IQAC Meeting –II(Internal)	HOD	2 nd week of Oct-23
82	Industrial Visit Under FSAI	Dr.Badri Mohapatra	20/10/2023
83	Departmental Staff Meeting	HOD	20/10/23
84	Display notice for BE project final presentation and demo for term I	Dr.Badri Mohapatra	22/10/2023
85	University PR/OR time table & Budget preparation	Mrs.S.V.Kulkarni	25/10/23
86	BE project final presentation and demo for term I	Dr.Badri Mohapatra	27/10/2023
87	Departmental Staff Meeting	HOD	27/10/2023
88	Batch counseling(SE)	Batch counselors	Last week of Oct.23
89	Remedial Classes	GFM	Last week of Oct.23
90	End Sem Students feedback	GFM	30/10/23
91	Prelim Exam(TE-2019pattern)	Departmental Exam co-ordinator(Mrs.S.V.Kulkarni)	30/10—3/11/23
92	Prelim Exam.(BE-2019 pattern)	Departmental Exam co-ordinator(Mrs.S.V.Kulkarni)	30/10—3/11/23
93	Mock Oral /Practical Week	All Faculty	30/10—3/11/23
94	Data collection & calculation for Attendance Monitoring VI	GFM	2/11/23
95	Academic Attendance Monitoring -VI	GFM	2/11/23
96	Display of Academic attendance Monitoring-VI	GFM	2/11/23
97	6 th Defaulter students meeting	GFM	2/11/23
98	Counseling Form Submission	Mrs.S.V.Kulkarni	3/11/23
99	Departmental Staff Meeting	HOD	3/11/23
100	Log book monitoring of each Lab	Lab Incharges& HOD	4/11/23
101	Conclusion of teaching (TE,BE)		4/11/23
102	Poster Competition under FSAI	Dr.Badri Mohapatra	5/11/23

103	End term of feedback(SE)	HOD	Ist Week of Nov.23
104	Practical/oral and project examination	Mrs.S.V.Kulkarni	Nov./Dec 23
105	Theory Examination	Mrs.K.R.Sawant	Nov./Dec 23
106	Demo. And submission of Power supply for S.E students	Mrs.C.D.Rananaware	24/11/23
107	Conclusion of teaching (S.Y.B.Tech)	HOD	29/12/23



Mr.S.S.Jagtap
Academic Calendar Co.ordinator



Dr.A.A.Shinde
H.O.D



Dr.P.B.Mane
Principal