



## Department of Instrumentation Engineering

Academic Calendar for Term I (2021-22)

Date : 26/07/2021

Sr.No	Event / Activity Details	Name of the staff/event co-ordinator	Proposed Date
1.	Display of academic calendar	Mrs.G.S.Khadtare	15/6/21
2.	Display of SE, TE, BE Time Table	MR.S.S.Jagtap	15/6/21
3.	Display of Roll list SE, TE, BE on notice board and classroom	GFM	15/6/21
4.	Display of SE, TE, BE Batch list	GFM	15/6/21
	Commencement of Ist Term of Academic Year 2021-22	HOD	15/06/21
5.	Department meeting	HOD	18/6/21
6.	World Yoga Day Celebration	Dr.BadriMohapatra	21/6/21
7.	S.E,T.E,B.E- CR appointment	GFM	22/6/21
8.	Departmental Staff Meeting	HOD	25/6/21
9.	ShriChhatrapatiShahuMaharajJayanti Celebration	Ms.D.L.Rathod	26/6/21
10.	Log book monitoring of each Lab	Lab Incharges& HOD	30/6/21
11.	Verification of teaching plan	HOD	2/7/21
12.	Departmental Staff Meeting	HOD	2/7/21
13.	News letter	Ms.D.L.Rathod	8/7/21
14.	Departmental Staff Meeting	HOD	9/7/21
15.	IQAC Meeting-I(All)	HOD	2 <sup>nd</sup> week of July 21
16.	Departmental Staff Meeting	HOD	16/7/21
17.	Library Session	Mrs.S.V.Kulkarni	17/7/21
18.	Data collection & calculation for Attendance Monitoring-I	GFM	21/7/21
19.	Academic Attendance Monitoring -I	GFM	21/07/21
20.	Display of Academic attendance Monitoring-I	GFM	21/7/21
21.	1 <sup>st</sup> Defaulter students meeting	GFM	21/7/21
22.	Display Notice for "INSAT Formation of students Council and -submitting the names of president and vice president of council"	Mr.S.S.Jagtap	3 <sup>rd</sup> week of July 21
23.	Departmental Staff Meeting	HOD	23/7/21
24.	Kargilvijay Divas celebration	Ms.D.L.Rathod	26/07/21
25.	Departmental Staff Meeting	HOD	30/7/21
26.	B.E. Project Seminar	Principal	6/8/21
27.	News letter	Ms.D.L.Rathod	6/8/21
28.	Departmental Staff Meeting	HOD	6/8/21
29.	Induction Program ( Newly joined Faculty Members)	Mrs.Vanjale M.S	1 <sup>st</sup> week of August 21
30.	College Development Committee &Governing Body Meeting-I	Mr.H.P.Chaudhari	1 <sup>st</sup> week of August 21
31.	Data collection & calculation for Attendance Monitoring-II	GFM	10/8/21
32.	Academic Attendance Monitoring -II	GFM	11/08/21
33.	Display of Academic attendance Monitoring-II	GFM	11/8/21
34.	2 <sup>nd</sup> Defaulter students meeting	GFM	11/8/21
35.	Display Notice for BE project group Finalization	Mr.S.R.Kale	11/8/21
36.	Internal complaint committee Meeting		12/8/21

37	Departmental Staff Meeting	HOD	13/8/21
38	Display Notice of finalization of president and Vice president of INSAT	Mr.S.S.Jagtap	14/8/21
39	Independence Day of India	Dr.Badri Mohapatra	15/8/21
40	Mid-Sem Student's Feedback	GFM	16/8/21
41	Display notice for BE project submission of final title with synopsis and sponcership letters	Mr.S.R.Kale	16/8/21
42	1st INSAT council meeting	Mr.S.S.Jagtap	17/8/21
43	Display term schedule of seminar	Mr.H.P.Chaudhari	19/8/21
44	Departmental Staff Meeting	HOD	20/8/21
45	AkshayUrjaDiwas Celebration	Ms.D.L.Rathod	20/8/21
46	Distribution of Library Hour utilization sheet to SE,TE,BE	Mrs.S.V.Kulkarni	NA
47	Display of Technical News	Dr.Badri Mohapatra	23/8/21
48	Departmental Staff Meeting	HOD	27/8/21
49	Log book monitoring of each Lab	Lab Incharges & HOD	27/8/21
50	Sports Day-Inter Department Sports	Dr.Badri Mohapatra	29/8/21
51	Student Council Committee Meeting	Mr.S.S.Jagtap	31/8/21
52	Data collection & calculation for Attendance Monitoring-IV	GFM	1/9/21
53	Academic Attendance Monitoring -IV	GFM	1/09/21
54	Display of Academic attendance Monitoring-IV	GFM	1/9/21
55	4 <sup>th</sup> Defaulter students meeting	GFM	1/9/21
56	2 <sup>nd</sup> INSAT council Meeting	Mr.S.S.Jagtap	3/9/21
57	Departmental Staff Meeting	HOD	3/9/21
58	Teacher's Day		5/9/21
59	Display Notice of seminar on Power Supply design for S.E students	Dr.V.V.Kale	6/9/21
60	Enterpreneurship cell	Mrs.S.V.Kulkarni	6/9/21
61	News letter	Ms.D.L.Rathod	7/9/21
62	Midterm feedback(TE/BE)	HOD	02 <sup>nd</sup> week of Sept.21
63	Batch counseling(TE/BE)	Batch counselors	02 <sup>nd</sup> week of Sept.21
64	Display of Technical News	Dr.Badri Mohapatra	8/9/21
65	Seminar on Power supply design for S.E students	Dr.V.V.Kale	8/9/21
66	Data collection & calculation for Attendance Monitoring-III	GFM	8/9/21
67	Academic Attendance Monitoring -III	GFM	8/9/21
68	Display of Academic attendance Monitoring-III	GFM	8/9/21
69	3 <sup>rd</sup> Defaulter students meeting	GFM	8/9/21
70	Departmental Staff Meeting	HOD	10/9/21
71	Display notice for BE project presentation -1	Mr.S.R.Kale	13/9/21

72	Engineers Day& Blood Donation camp(Dept.of Sports&Engineering Science)	Dr.BadriMohapatra	15/9/21
73	Students Association Technical competition	Dr.Badri Mohapatra	16/9/21-17/9/21
74	INSAT activity	Mr.S.S.Jagtap	16/9-17/9/21
75	Departmental Staff Meeting	HOD	17/9/21
76	Induction Program (Direct Second Year)	HOD	Last week of Sept.21
77	Data collection & calculation for Attendance Monitoring V	GFM	22/9/21
78	Academic Attendance Monitoring -V	GFM	22/9/21
79	Display of Academic attendance Monitoring-V	GFM	22/9/21
80	5 <sup>th</sup> Defaulter students meeting	GFM	22/9/21
81	Display of Technical News	Dr.Badri Mohapatra	23/9/21
82	Display notice of submission of Question for objective test of S.E	Mrs.S.V.Kulkarni	NA
83	Departmental Staff Meeting	HOD	24/9/21
84	Guest Lecture under ISA	Dr..V.V.Kale	28/9/21
85	FSAI session	Dr.V.V.Kale	29/9/21
86	End Sem Students feedback	GFM	30/9/21
87	Log book monitoring of each Lab	Lab Incharges& HOD	30/9/21
88	Departmental Staff Meeting	HOD	1/10/21
89	End term feedback(TE/BE)	HOD	1 <sup>st</sup> week of Oct.21
90	Mahatma Gandhi Jayanti Celebration/Swachh Bharat Abhiyan		2/10/21
91	Display notice for BE project presentation -2	Mr.S.R.Kale	04/10/21
92	Data collection & calculation for Attendance Monitoring VI	GFM	6/10/21
93	Academic Attendance Monitoring -VI	GFM	6/10/21
94	Display of Academic attendance Monitoring-VI	GFM	6/10/21
95	6 <sup>th</sup> Defaulter students meeting	GFM	6/10/21
96	News letter	Ms.D.L.Rathod	7/10/21
97	Departmental Staff Meeting	HOD	8/10/21
98	T.E/B.E In-Sem Exams	Mrs.S.V.Kulkarni	1 <sup>st</sup> week of Oct.21
99	Display of Technical News	Dr.Badri Mohapatra	8/10/21
100	Announcement for Articles for Magazine from Students & staff	Ms.D.L.Rathod	9/10/21
101	Purchase Meeting	Mr.H.P.Chaudhari	12/10/21
102	Departmental Staff Meeting	HOD	15/10/21
103	Display notice for BE project final presentation and demo for term I	Mr.S.R.Kale	18/10/21
104	IQAC Meeting -II(Internal)	HOD	2 <sup>nd</sup> week of Oct.21
105	Departmental Staff Meeting	HOD	22/10/21

106	Display of Technical News	Dr.Badri Mohapatra	22/10/21
107	University PR/OR time table & Budget preparation	Mrs.S.V.Kulkarni	25/10/21
108	Midterm feedback (SE)	HOD	Last week of Oct.21
109	Batch counseling(SE)	Batch counselors	Last week of Oct.21
110	End term of feedback(SE)	HOD	1 <sup>st</sup> week of Nov.21
111	Practical/oral and project examination	Mrs.S.V.Kulkarni	Oct/Nov.21
112	Display of Technical News	Dr.Badri Mohapatra	8/11/21
113	Remedial Classes	GFM	1 <sup>st</sup> week of Nov.21
114	College Development committee and Governing Body Meeting-II	Mr.H.P.Chaudhari	1 <sup>st</sup> week of Nov.21
115	Counseling Form Submission	Mrs.S.V.Kulkarni	12/11/21
116	Conclusion of teaching (SE)	HOD	12/11/21
117	Batch counseling(SE)	Batch counselors	2nd week of Nov.21
118	Power Supply Submission	Dr.V.V.Kale	16/11/21
119	Display of Technical News	Dr.Badri Mohapatra	22/11/21
120	Online exam for Phase-I & II for S.E students	Mrs.S.V.Kulkarni	NA
121	Theory Examination	Mrs.K.R.Sawant	Dec.21

  
 Mr.S.S.Jagtap  
 Academic Calendar Co.ordinator

  
 Dr.A.A.Shinde  
 H.O.D

  
 Dr.P.B.Mane  
 Principal