

All India ShriShivaji Memorial Society's  
**INSTITUTE OF INFORMATION TECHNOLOGY**  
Kennedy Road, Near RTO. Pune - 411 001.  
**DEPARTMENT OF ELECTRICAL ENGINEERING**  
**Academic Planner for Year 2019 - 20**

Sr. No.	Details	Name of the staff Event Co-ordinator	Proposed Date
<b>SEMESTER - I</b>			
1.	Departmental Staff Meeting	HOD	Every Friday
2.	Commencement of First Term of Academic Year 2019-20	HOD	17.06.19
3.	Parent Teacher Meet (TE)	Mr. Mahajan P. P.	28.06.19
4.	Commencement of First Term of ME II Year	HOD	01.07.19
5.	Student's Counselling Session	All GFM's	03.07.19
6.	Academic Attendance Monitoring - I	All GFM's	03.07.19
7.	Parent Teacher Meet (SE)	Mr. Raste S. D.	05.07.19
8.	Guest Lecture for subject EIMT (TE)	Mrs. Shaikh S. M.	1 <sup>st</sup> Week of Jul. 19
9.	Industrial Visit for Subject MS (SE)	Mrs. Pownikar S. N.	1 <sup>st</sup> Week of Jul. 19
10.	Domain Coordinator Meeting	Mr. Shelar S. V.	1 <sup>st</sup> Week of Jul. 19
11.	Industrial Visit for Subject EIMT (TE)	Mrs. Shaikh S. M.	2 <sup>nd</sup> Week of Jul. 19
12.	EIMT / Microcontroller Workshop	Mrs. Shaikh S. M.	15.07.19 to 20.07.19
13.	T & P Activity (Debate Competition)	Mrs. Landge S. S.	3 <sup>rd</sup> Week of Jul. 19
14.	TE Seminar Phase I	Mr. Chaudhari S. M.	19.07.19
15.	Academic Attendance Monitoring - II	All GFM's	24.07.19
16.	Parent Teacher Meet (BE)	Mrs. Gadgil K. S.	26.07.19
17.	PSOC Visit (BE)	Mr. Kamble V. S.	4 <sup>th</sup> Week of Jul. 19
18.	Project Presentation - I (BE Students)	Mr. Shingare S. S.	29.07.19
19.	EESA Activity - (Inauguration of EESA ,Year Book , Briefing of Activities)	Mrs. Rao N. M.	01.08.19
20.	Commencement of FE Term & Induction Program	HOD	01.08.19
21.	TE / BE In-Sem Examination	Mr. Kamble V. S.	05.08.19 to 09.08.19
22.	Student's Counselling Session	All GFM's	07.08.19
23.	Industrial Visit for subject PGT (SE)	Mr. Raste S. D.	2 <sup>nd</sup> Week of Aug. 19
24.	Activity on Entrepreneurship Development	Mrs. Shaikh S. M.	2 <sup>nd</sup> Week of Aug. 19
25.	Academic Attendance Monitoring - III / I (FE)	All GFM's	14.08.19
26.	Independence Day of India	HOD	15.08.19
27.	T&P Activity (Guest Lecture for BE Students)	Mrs. Landge S. S.	3 <sup>rd</sup> Week of Aug. 19
28.	REC Activity (Celebration of Akshay Urja Divas)	Mrs. Gadgil K. S.	20.08.19
29.	Induction Program (ME-I Year)	Mr. Chaudhari S. M.	4 <sup>th</sup> Week of Aug.19
30.	IE(I)/ISTE Activity Electrofunda (SE)	Mrs. Kuralkar V. P.	28.08.19
31.	REC activity (Energy Conservation Awareness Drive)	Mrs. Gadgil K. S.	02.09.19 to 06.09.19
32.	"Industrial Approach in Electronics" 3 Workshop for SE Electrical	Mr. Kamble V. S.	1 <sup>st</sup> Week of Sept.19
33.	Student's Counselling Session	All GFM's	04.09.19
34.	Academic Attendance Monitoring - IV / I (FE)	All GFM's	04.09.19
35.	T & P activity (Group Discussion)	Mrs. Landge S. S.	05.09.19
36.	EESA Activity (Teachers day celebration)	Mrs. Rao N. M.	05.09.19
37.	EESA Activity (ENTHUSIA - 19)	Mrs. Rao N. M.	05.09.19 to 06.09.19
38.	TE Seminar Phase II	Mr. Chaudhari S. M.	13.09.19
39.	Induction Program (Direct Second Year)	SE GFM	2 <sup>nd</sup> Week of Sept.19
40.	Insem Examination (FE)	Mrs. Khan A. N.	3 <sup>rd</sup> Week of Sept. 19
41.	IE(I)/ISTE Activity (Engineer's day celebration)	Mrs. Kuralkar V. P.	16.09.19
42.	PLC / PQ Training for BE students	Mrs. Shiralkar A. D.	16.09.19 to 20.09.19
43.	Academic Attendance Monitoring - V / III (FE)	All GFM's	25.09.19
44.	Project Presentation - II (BE Students)	Mr. Shingare S. S.	30.09.19
45.	Industrial Visit for Subject PLC & SCADA (BE)	Mrs. Shiralkar A. D.	4 <sup>th</sup> Week of Sept.19
46.	Academic Attendance Monitoring - VI / IV (FE)	All GFM's	02.10.19
47.	EESA Activity (Prize distribution)	Mrs. Rao N. M.	04.10.19
48.	Remedial Classes	HOD	07.10.19 to 11.10.19
49.	Compilation of Term work and assessment	HOD	07.10.19 to 11.10.19
50.	Conclusion of Teaching (SE,TE,BE)	HOD	16.10.19
51.	Academic Attendance Monitoring - V (FE)	All GFM's	16.10.19
52.	Practical / Oral and Project Examination (SE,TE,BE)	Mr. Kamble V. S.	18.10.19 to 05.11.19
53.	Conclusion of Teaching ME II Year	HOD	02.11.19
54.	Practical / Oral Examination ME II Year	Mr. Chaudhari S. M.	04.11.19 to 09.11.19
55.	Online Examination Phase I & II For SE	Mr. Kamble V. S.	05.11.19 to 09.11.19
56.	Academic Attendance Monitoring - VI (FE)	All GFM's	06.11.19
57.	Submission of Term work (FE)	HOD	11.11.19 to 16.11.19
58.	Conclusion of First Term (FE/ME-I)of Academic Year 2019-20	HOD	16.11.19
59.	Theory Examination	Mr. Kamble V. S.	09.12.19 to 24.12.19

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<b>SEMESTER - II</b>			
1.	Commencement of Second Term of Academic Year 2019-20	HOD	16.12.19
2.	NSS Camp	Mr. Raste S. D.	22.12.19 to 28.12.19
3.	Inter Dept. Sports Competition	Mr. Shingare S. S.	Every Sat. & Sun. of Jan. 20
4.	"ALACRITY" National Level Techfest / Annual Day	HOD	18.02.20 to 21.02.20
5.	Student's Counselling Session	All GFM's	08.01.20
6.	Academic Attendance Monitoring - I	All GFM's	08.01.20
7.	Industrial Visit for Subject SGP (BE)	Mr. Shingare S. S.	2 <sup>nd</sup> Week of Jan. 20
8.	Guest Lecture High Voltage Engineering	Mrs. Shaikh S. M.	2 <sup>nd</sup> Week of Jan. 20
9.	Activity on Entrepreneurship Development	Mrs. Shaikh S. M.	3 <sup>rd</sup> Week of Jan. 20
10.	IE(I)/ISTE Activity Paper Presentation Competition	Mrs. Kuralkar V. P.	4 <sup>th</sup> Week of Jan. 20
11.	Commencement of Second Term of ME I & II Year	All HOD's	13.01.20
12.	Academic Attendance Monitoring - II	All GFM's	22.01.20
13.	Republic Day of India	HOD	26.01.20
14.	Project Presentation - III (BE Students)	Mr. Shingare S. S.	29.01.20
15.	Industrial Visit High Voltage Engineering	Mrs. Shaikh S. M.	1 <sup>st</sup> Week of Feb. 20
16.	Industrial Visit For DEM Subject (TE)	Mrs. Kuralkar V. P	1 <sup>st</sup> Week of Feb. 20
17.	Online Examination Phase I (SE)	Mr. Kamble V. S.	04.02.20 to 08.02.20
18.	Student's Counselling Session	All GFM's	05.02.20
19.	T & P activity (MOCK Interview)	Mrs. Landge S. S.	2 <sup>nd</sup> Week of Feb. 20
20.	Academic Attendance Monitoring - III	All GFM's	12.02.20
21.	Industrial Visit For PS-I Subject (SE)	Mrs. Landge S. S.	3 <sup>rd</sup> Week of Feb. 20
22.	Industrial Visit For PS-II Subject (TE)	Mr. Kamble V. S.	3 <sup>rd</sup> Week of Feb. 20
23.	Shivjayanti Utsav Celebration	HOD	19.02.20
24.	Academic Attendance Monitoring - IV	All GFM's	26.02.20
25.	Online Examination Phase II (SE)	Mr. Kamble V. S.	04.03.20 to 08.03.20
26.	FE / TE / BE In-sem Examination	Mr. Kamble V. S.	04.03.20 to 08.03.20
27.	Student's Counselling Session	All GFM's	04.03.20
28.	Alumni Meet	Mrs. Pownikar S. N.	07.03.20
29.	Academic Attendance Monitoring - V	All GFM's	11.03.20
30.	Industrial Visit For PECD Subject (BE)	Mrs. Landge S. S.	3 <sup>rd</sup> Week of Mar
31.	EESA Activity (Prize distribution)/Briefing of all activities)	Mrs. Rao N. M.	27.03.20
32.	IE(I)/ISTE Activity Project Competition	Mr. Shingare S. S.	4 <sup>th</sup> Week of Mar. 20
33.	Academic Attendance Monitoring - VI	All GFM's	01.04.20
34.	Academic Advisory Committee Meeting	Mr. Shelar S. V.	1 <sup>st</sup> Week of Apr. 20
35.	Remedial Classes	All HOD's	02.04.20 to 06.04.20
36.	Compilation of Term work and Assessment	HOD	02.04.20 to 06.04.20
37.	Conclusion of Second Term of Academic Year 2019-20	HOD	11.04.20
38.	Practical / Oral and Project Examination	Mr. Kamble V. S.	13.04.20 to 27.04.20
39.	Theory Examination	Mr. Kamble V. S.	05.05.20 to 30.05.20
40.	Conclusion of Teaching ME I & II Year	All HOD's	14.05.20
41.	Practical / Oral and Project Examination ME I and II Year	Mr. Chaudhari S. M.	18.05.20 to 23.05.20
42.	Theory Examination ME I and II Year	Mr. Chaudhari S. M.	27.05.20 to 12.06.20

HOD  
Electrical Engg. Dept.  
AISSMS IOIT Pune