

All India ShriShivaji Memorial Society's
INSTITUTE OF INFORMATION TECHNOLOGY
Kennedy Road, Near RTO. Pune - 411 001.
DEPARTMENT OF ELECTRICAL ENGINEERING
Academic Planner for Year 2018 - 19

Sr. No.	Details	Name of the staff Event Co-ordinator	Proposed Date
SEMESTER - I			
1.	Departmental Staff Meeting	HOD	Every Friday
2.	Academic Advisory Committee Meeting	Mr. Shelar S. V.	2 nd Week of June
3.	Commencement of First Term of Academic Year 2018-19	HOD	15.06.18
4.	Commencement of First Term of ME II Year	HOD	02.07.18
5.	Student's Counselling Session	All GFM's	02.07.18
6.	Academic Attendance Monitoring - I	All GFM's	05.07.18
7.	Review of Internship /Industrial Training	SSL	02.07.18 to 07.07.18
8.	Presentation of Internship/training by BE students to TE students	SSL	09.07.18 to 13.07.18
9.	Guest Lecture for subject EIMT (TE)	Mrs. Shaikh S. M.	1 st Week of July 18
10.	Industrial Visit for Subject EIMT (TE)	Mrs. Shaikh S. M.	1 st Week of Jul. 18
11.	Domain Coordinator Meeting	Mr. Shelar S. V.	1 st Week of Jul. 18
12.	EESA Activity - (Inauguration of EESA ,Year Book , Briefing of	Mrs. Rao N. M.	13.07.18
13.	EESA/IE(I)/ISTE Meeting	HOD, Coordinator	14.07.18
14.	EESA/IE(I)/ISTE Meeting	HOD, Coordinator	17.7.2018
15.	T & P Activity (Debate Competition)	Mrs. Landge S. S.	19.07.18
16.	TE Seminar Phase I	Mr. Chaudhari S. M.	26.07.18 to 27.07.18
17.	Academic Attendance Monitoring - II	All GFM's	26.07.18
18.	Project Presentation - I (BE Students)	Mr. Shingare S. S.	27.07.18
19.	Submission & Updation of data related to NBA/NAAC	HOD, Mr. Shelar S.	27.07.18
20.	Commencement of FE Term & Induction Program	HOD	01.08.18
21.	Student's Counselling Session	All GFM's	06.08.18
22.	TE / BE In-Sem Examination	Mr. Kamble V. S.	07.08.18 to 11.08.18
23.	Industrial Visit for subject PGT (SE)	Mr. Asarkar A. A.	2 nd Week of Aug. 18
24.	Activity on Entrepreneurship Development	Mrs. Shaikh S. M.	2 nd Week of Aug. 18
25.	Independence Day of India	HOD	15.08.18
26.	Academic Attendance Monitoring - III / I (FE)	All GFM's	16.08.18
27.	T & P activity (Group Discussion)	Mrs. Landge S. S.	20.08.18
28.	REC Activity (Celebration of Akshay Urja Divas)	Mrs. Gadgil K. S.	21.08.18
29.	Submission & Updation of data related to NBA/NAAC	HOD, Mr. Shelar S.	24.08.18
30.	PSOC Visit (BE)	Mr. Kamble V. S.	4 th Week of Aug. 18
31.	IE(I)/ISTE Activity Electrofundu (SE)	Mrs. Kuralkar V. P.	28.08.18
32.	Student's Counselling Session	All GFM's	03.09.18
33.	Online Examination Phase I (FE)	Mrs. Khan A. N.	03.09.18 to 08.09.18
34.	EESA Activity (Teachers day celebration)	Mrs. Rao N. M.	05.09.18
35.	Academic Attendance Monitoring - IV / I (FE)	All GFM's	06.09.18
36.	Induction Program (Direct Second Year)	SE GFM	2 nd Week of Sept.18
37.	Induction Program (ME-I Year)	Mrs. A. D. Shiralkar	2 nd Week of Sept.18
38.	PLC Training for BE students	Mr. Shingare S. S.	10.09.18 to 14.09.18
39.	TE Seminar Phase II	Mr. Chaudhari S. M.	11.09.18
40.	IE(I)/ISTE Activity (Component Identification & Testing)	Mrs. Kuralkar V. P.	11.09.18 to 12.09.18
41.	IE(I)/ISTE Activity (Trouble shooting in Power Electronics Circuit)	Mrs. Kuralkar V. P.	14.09.18
42.	IE(I)/ISTE Activity (Engineer's day celebration)	Mrs. Kuralkar V. P.	17.09.18
43.	REC activity (Energy Conservation Awareness Drive)	Mrs. Gadgil K. S.	17.09.18 to 21.09.18
44.	EESA Activity (Techno Social)	Mrs. Rao N. M.	18.09.18
45.	EESA Activity (ENTHUSIA - 18)	Mrs. Rao N. M.	20.09.18 to 21.09.18
46.	Academic Attendance Monitoring - V / III (FE)	All GFM's	27.09.18
47.	Project Presentation - II (BE Students)	Mr. Shingare S. S.	28.09.18
48.	Submission & Updation of data related to NBA/NAAC	HOD, Mr. Shelar S.	28.09.18
49.	Industrial Visit for Subject PLC & SCADA (BE)	Mr. Shingare S. S.	4 th Week of Sept.18
50.	EESA/IE(I)/ISTE Meeting	HOD, Coordinator	03.10.18
51.	EESA Activity (Prize distribution)	Mrs. Rao N. M.	05.10.18
52.	Remedial Classes	HOD	08.10.18 to 12.10.18
53.	Compilation of Term work and assessment	HOD	08.10.18 to 12.10.18
54.	Online Examination Phase II (FE)	Mrs. Khan A. N.	08.10.18 to 12.10.18
55.	Academic Attendance Monitoring - VI / IV (FE)	All GFM's	11.10.18
56.	Conclusion of Teaching (SE,TE,BE)	HOD	17.10.18
57.	Practical / Oral and Project Examination (SE,TE,BE)	Mr. Kamble V. S.	20.10.18 to 03.11.18
58.	Conclusion of Teaching ME II Year	HOD	24.10.18
59.	Academic Attendance Monitoring - V (FE)	All GFM's	25.10.18
60.	Practical / Oral Examination ME II Year	Mrs. Shiralkar A. D.	26.10.18 to 03.11.18
61.	Online Examination Phase I & II For SE	Mr. Kamble V. S.	05.11.18 to 09.11.18
62.	Submission of Term work (FE)	HOD	13.11.18 to 16.11.18
63.	Theory Examination	Mr. Kamble V. S.	14.11.18 to 08.12.18
64.	Academic Attendance Monitoring - VI (FE)	All GFM's	15.11.18
65.	Conclusion of First Term (FE)of Academic Year 2018-19	HOD	16.11.18

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Sr. No.	Details	Name of the staff Event Co-ordinator	Proposed Date
SEMESTER - II			
1.	Commencement of Second Term of Academic Year 2018-19	HOD	17.12.18
2.	NSS Camp	Mr. Asarkar S. A.	22.12.18 to 28.12.18
3.	Inter Dept. Sports Competition	Mr. Shingare S. S.	Every Saturday & Sunday of Jan. 19
4.	"ALACRITY" National Level Techfest / Annual Day	HOD	02.01.19 to 04.01.19
5.	Student's Counselling Session	All GFM's	07.01.19
6.	Academic Attendance Monitoring - I	All GFM's	10.01.19
7.	Industrial Visit for Subject SGP (BE)	Mr. Shingare S. S.	2 nd Week of Jan. 19
8.	Guest Lecture High Voltage Engineering	Mrs. Shaikh S. M.	2 nd Week of Jan. 19
9.	IE(I)/ISTE Activity Paper Presentation Competition	Mrs. Kuralkar V. P.	2 nd Week of Jan. 19
10.	Commencement of Second Term of ME I & II Year	All HOD's	15.01.19
11.	EESA/IE(I)/ISTE Meeting	HOD,Coordinator	15.01.19
12.	EESA Social Activity	Mrs. Rao N. M.	2 nd Week of Jan. 19
13.	T & P activity (MOCK Interview)	Mrs. Landge S. S.	21.01.19
14.	Academic Attendance Monitoring - II	All GFM's	24.01.19
15.	Submission & Updation of data related to NBA/NAAC	HOD,Mr. Shelar S.	25.01.19
16.	Republic Day of India	HOD	26.01.19
17.	Project Presentation - III (BE Students)	Mr. Shingare S. S.	29.01.19
18.	National Level Workshop "Power Electronics Application and Control of E-Vehicle and drives	Mrs. Kuralkar V. P. Mrs. Shaikh S. M.	10.01.19 to 11.01.19
19.	Industrial Visit High Voltage Engineering	Mrs. Shaikh S. M.	1 st Week of Feb. 19
20.	Industrial Visit For DEM Subject (TE)	Mrs. Kuralkar V. P	1 st Week of Feb. 19
21.	Student's Counselling Session	All GFM's	04.02.19
22.	Online Examination Phase I (FE)	Mrs. Khan A. N.	04.02.19 to 08.02.19
23.	Online Examination Phase I (SE)	Mr. Kamble V. S.	04.02.19 to 08.02.19
24.	Alumni Meet	Mr. Asarkar S. A.	11.02.19
25.	Academic Attendance Monitoring - III	All GFM's	14.02.19
26.	Industrial Visit For PS-II Subject (TE)	Mr. Kamble V. S.	3 rd Week of Feb. 19
27.	Shivjayanti Utsav Celebration	HOD	19.02.19
28.	T&P Activity (Guest Lecture for BE Students)	Mrs. Landge S. S.	22.02.19
29.	Submission & Updation of data related to NBA/NAAC	HOD,Mr. Shelar S.	22.02.19
30.	Online Examination Phase II (FE)	Mrs. Khan A. N.	04.03.19 to 08.03.19
31.	Online Examination Phase II (SE)	Mr. Kamble V. S.	04.03.19 to 08.03.19
32.	TE / BE In-sem Examination	Mr. Kamble V. S.	04.03.19 to 08.03.19
33.	Student's Counselling Session	All GFM's	04.03.19
34.	Academic Attendance Monitoring - IV	All GFM's	07.03.19
35.	EESA/IE(I)/ISTE Meeting	HOD,Coordinator	07.03.19
36.	Activity on Entrepreneurship Development	Mrs. Shaikh S. M.	2 nd Week of Mar. 19
37.	Academic Attendance Monitoring - V	All GFM's	21.03.19
38.	EESA Activity (Prize distribution)/Briefing of all activities	Mrs. Rao N. M.	29.03.19
39.	Submission & Updation of data related to NBA/NAAC	HOD,Mr. Shelar S.	29.03.19
40.	IE(I)/ISTE Activity Project Competition	Mrs. Kuralkar V. P.	4 th Week of Mar. 19
41.	Remedial Classes	All HOD's	02.04.19 to 06.04.19
42.	Compilation of Term work and Assessment	HOD	02.04.19 to 06.04.19
43.	Academic Attendance Monitoring - VI	All GFM's	04.04.19
44.	Conclusion of Second Term of Academic Year 2018-19	HOD	09.04.19
45.	Practical / Oral and Project Examination	Mr. Kamble V. S.	11.04.19 to 25.04.19
46.	Theory Examination	Mr. Kamble V. S.	02.05.19 to 27.05.19
47.	Conclusion of Teaching ME I & II Year	All HOD's	11.05.19
48.	Practical / Oral and Project Examination ME I and II Year	Mrs. Shiralkar A. D.	11.05.19 to 19.05.19
49.	Theory Examination	Mrs. Shiralkar A. D.	23.05.19 to 08.06.19

HOD
Electrical Engg. Dept.
AISSMS IOIT Pune